

Badge Picture Guidelines



Please follow these guidelines when preparing for your picture:

- **Framing:** The picture will show your head to mid-chest.
- **Appearance:** Ensure your clothing, hair, and any makeup or jewelry are professional and non-distracting. Avoid tube tops, tank tops, sleeveless tops, or spaghetti strap tops that expose your skin. Attire should be casual, business casual, or suitable for a professional headshot.
- **Background:** Photo will be taken with a neutral-colored wall or background.
- **Prohibited elements:** Pictures will not be taken with hats, sunglasses, pets, or any of the following:
 - Duck lips
 - Angled or encircled pictures
 - Side views or tilted head
 - Black and white pictures
 - Pictures of another picture (e.g., cropped driver's license photos)
 - Filters
 - Pictures with your hand on your face or chin

By adhering to these guidelines, you help ensure a professional and uniform presentation. Thank you for your cooperation.

HENRY FORD HEALTH®